

CHIEFTEK PRECISION CO., LTD

Meeting Notice for Annual Shareholders' Meeting of 2021

1. The company will hold the 2021 Annual Shareholders' Meeting on Friday, May 28, 2021 at 9:00 a.m. at 2F.-1, No.26, Nanke 3rd Rd., Xinshi Dist., Tainan City 744, Taiwan, R.O.C. (Southern Science Park Industries). The check-in process for shareholders will start at 8:30 a.m., the same as the meeting one.

The agenda for the meeting is as follows:

I. Report Items :

- (1) To Report the Business of 2020.
- (2) Audit Committee's Audit Report on 2020 Financial Statements.
- (3) To Report on 2020 Employees' Profit Sharing Bonus and Directors and Supervisors' Compensation.
- (4) To Report on the Resolution and Implementation on Company's Shares Buyback report.
- (5) Report on the Implementation of Endorsement and Guarantee report.
- (6) To Report on 2020 Cash Distribution of Profit.

II. Proposed Resolutions :

- (1) To accept 2020 Business Report and Financial Statements.
- (2) To Approve the Proposal for Distribution of 2020 Profit.

III. Discussion and Election Items :

- (1) To amend of "Rules of Procedure for Shareholders Meetings".
- (2) To amend of "Procedure for Lending Funds to Others" and "Procedure for making endorsements/guarantees"

IV. Extemporary Motion :

2. The Company's Profit Distribution for year 2020 has been accepted by board on February 25, 2021 as follows :
 - I. The cash dividends of shareholders distributed in this plan amounted to NT\$121,113,824. Based on the actual number of shares in circulation, NT\$1.5 per share was allotted.
 - II. Before ex-dividend date if buying back shares the transfer of treasury shares of the company, cancellation or other reasons prior to the date of ex-right affect the number of shares of the outstanding shareholders and change the dividend yield, the company will submitted to the general shareholder's meeting and the Board is authorized to make such adjustments.
3. According to Company Act, Article 165: the Closure Period is from March 30, 2021 to May 28,2021.

4. Enclosed Please Find one copy of the Shareholder Attendance Notice for the Annual Shareholders' Meeting and a Proxy Form. If You wish to Attend the Meeting in Person, Please sign or Stamp your Personal Chop on the Notice and Proceed with the Check-in on the day of the meeting (Please Do Not Send the Signed Notice to the Company if You Intend to Attend in Person). If You wish to Delegate a Proxy to Attend the Meeting, Please Sign or Stamp your Personal Chop on the Proxy Form, Properly fill in the Name of Your Proxy and Deliver (mail) the Same (which must be Delivered within Five (5) Days (May 21, 2021) Prior to the Meeting) to the Company's Designated Stock Agent, i.e. Fubon Securities, Stock Register Agency Department, at 2F., No. 17, Xuchang St., Zhongzheng District, Taipei.
5. If there is a Request of a public solicitation of proxy for this Annual Shareholders' Meeting, the Company will Upload a Summary Table of Information from Solicitors to the Website of the Securities and Futures Institute at <http://free.sfi.org.tw> before April 27, 2021. Investors may Directly Enter the Website and Go to "System for Free Inquiry of Relevant Information on Proxy Announcement" then Click to Choose "Please Enter for Inquiry on Meeting Information for Proxy Announcement" and Type in Any Inquiries (Company Code: 1597).
6. According to Securities and Exchange Act, Article 26-2 : The Notice of the Shareholders' Meeting to be Given by an Issuer to Shareholders who Own Less than 1,000 Shares of Nominal Stocks may be Given in the Form of a Public Announcement; for a Regular shareholders Meeting, such Public Announcements shall be Served with Thirty Days Prior Notice.
- 7 According to Article 172 of the Company Law, Articles 26-1 and 43-6 of the Securities Exchange Act and related laws and regulations, the main content of the shareholders' general meeting must be read in detail at the Public Information Observatory (<https://mops.twse.com.tw>) Select "eBook/Annual Report and Shareholders' Meeting Relevant Information" or click "Basic Information/Company Basic Information/Company Website" links to company websites.
- 8 The shareholder voting right could be exercised through the Internet during the period from April 28, 2021 to May 25, 2021. Please login to the TDCC (Taiwan Depository & Clearing Corporation) website (<http://www.stockvote.com.tw>) to exercise voting rights in accordance with the online instruction.
9. No Souvenirs will be provided at this Annual Shareholders' Meeting.

Sincerely Yours,
Board of Directors
Chieftek Precision Co., Ltd.